

**SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029**

SCHOOL BOARD MEETING

June 18, 2014

6:30 p.m.

Present: Karen Trimble, John Fuhs, John Quast, Rebecca Morrison, Andy Anderson, Melissa Thompson, Joan Fritzler, Kyle Moore, and Kim Zabel.

Also in attendance: Four (4) community members were in attendance as well as staff member Rachel Crockford. Special guests were Mike Moore from Moore Construction, as well as Nick Kent from PRA.

CALL TO ORDER

Karen Trimble, President, called the meeting to order at 6:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

John Fuhs motioned to approve the agenda. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Ms. Thompson awarded a commendation to Jake Julius, Mary Baumgartner, Morgan Roelke, Gary Griepentrog, and Baily Wakefield for their accomplishments this year as the S.A.V.E. Destination Imagination Team. The DI Team also presented a summary of their years' work to the Board.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Ms. Thompson presented the following information:

Employee Relations – Ms. Fritzler updated the Board on the health and dental insurance carrier renewal rates as well as the potential offerings of voluntary vision and life insurance programs. Ms. Thompson updated the Board on the annual staff convening meeting in May.

Finance and Operations – Nick Kent from PRA presented an update on the Master Planning Process. Ms. Thompson reviewed the work done on the Master Plan, the Generator Project and Ms. Fritzler reviewed the 2014-15 budget development process.

Teaching and Learning – Ms. Crockford presented science resource materials requested by staff.

Principal's Report

Mr. Moore outlined the events of the past month including the end of the school year and 8th grade graduation the trip to Washington, D.C at the end of May. He also reviewed the Crisis Planning process.

ACTION ITEMS**Approval of Minutes**

John Quast motioned to approve the following minutes: May 21, 2014 – Regular Board Meeting; May 21, 2014 – Executive Session; June 10, 2014 – Special School Board Meeting; and June 10, 2014 – Executive Session. Rebecca Morrison seconded and the motion carried on a 5-0 voice vote.

Finance and Operations

The Board reviewed and took action on the following items:

Monthly Accounts – Andy Anderson moved to approve expenditures as presented in the amount of \$340,689 and receipts in the amount of \$62,225 during the month of May 2014. John Quast seconded and the motion carried 5-0 on a voice vote.

2014-14 School Fees – John Quast moved to approve the 2014-15 school fees. Andy Anderson seconded and the motion carried 5-0 on a voice vote.

Approval of Generator Project Not to Exceed \$80,000 – John Quast recused himself from this vote. Andy Anderson motioned to approve the generator project not to exceed \$80,000. Rebecca Morrison seconded and the motion carried 4-0 on a voice vote.

Approval of Changes in Adopted Budget for 2013-14 – John Fuhs moved to approve the changes in the adopted 2013-14 budget. Rebecca Morrison seconded and the motion carried 5-0 on a voice vote.

Approval of Administrative Authority to Approve Expenses through June 30, 2014 – John Quast moved to approve the administrative authority to approve expenses through June 30, 2014. Andy Anderson seconded and the motion carried 5-0 on a voice vote.

Policy

First Reading of Policy Adoptions – The board read and discussed the following policies: Policy 443 – Student Rights and Responsibilities (formerly Student Conduct); and Policy 443G – Guidelines for Student Rights and Responsibilities (formerly 443.1 Student Conduct – Classroom)

Second Reading of Policy Revisions – The board read and discussed the following policies: Policy 345.6 – Course Options; and Policy 893 – Relations with Educational Researchers.

Waive Third Reading and Approve Policy Adoptions – Rebecca Morrison moved to waive the third reading and approve the revisions to the following policies: 345.6 – Course Options; 893 – Relations with Educational Researchers; and 893G – Guidelines for Relations with Educational Researchers. John Fuhs seconded and the motion carried on a 5-0 voice vote.

Waive Third Reading and Approve Policy Revisions – John Fuhs moved to waive the third reading and approve the revisions to the following policies: 811 – Volunteers; and 860 – Access to School Building. John Quast seconded and the motion carried on a 5-0 voice vote.

Teaching and Learning

Approval of Science Materials Adoption Not to Exceed \$30,000 – John Quast motioned to approve the science materials adoption not to exceed \$30,000. John Fuhs seconded and the motion carried 5-0 on a voice vote.

DISCUSSION ITEMS

School Board Meeting Calendar July – December 2014 – The Board moved the July 14th Board meeting to July 22nd, 2014.

Board Goals Development for 2014-15 – The Board discussed the 2013-14 and 2014-15 Board Goals.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

RECESS

At 9:19 p.m. the Board of Education took a five minute recess.

At 9:24 p.m. the Board reconvened into open session.

CLOSED SESSION

At 9:24 p.m., the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statute 19.85 (1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” Wisconsin Statute 19.85 (e), “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” Wisconsin Statute 19.85 (f), “Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, and Wisconsin Statute 19.85 (g), “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” This session was specifically held to review the Superintendent’s performance in accordance with Board Policy, discuss contract

negotiations with AUTO, and to confer with legal counsel about potential litigation in which the district may become involved related to a student incident. (Roll call vote required.) Trimble – YES, Anderson – YES, Quast – YES, Fuhs – Yes.

At 10:30 p.m. the Board of Education reconvened into open session. Trimble – YES, Anderson – YES, Morrison – YES, Fuhs – Yes.

ADJOURNMENT

At 10:30 p.m., Andy Anderson made the motion to adjourn which was seconded by John Fuhs and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk